

Penn Treaty Special Services District
CO-SPONSORSHIP AGREEMENT

— PLEASE READ CAREFULLY, INITIAL EACH PAGE, AND SIGN —

Upon application of Grantee (identified below) to the Penn Treaty Special Services District, a Pennsylvania nonprofit corporation (“Grantor”), Grantor agrees to make the following Sponsorship Grant and Grantee agrees to accept such Grant, in accordance with the terms below and subject to the additional conditions, if any, set forth in the Special Conditions section of this Agreement and the attached Addendum which is also a part of this Agreement. Grantee's application and any supporting materials are a part of this Agreement. If any terms of this Agreement conflict with Grantee's application, this Agreement shall control. Grantee represents that its Grant application is true and correct and the Grant will further tax-exempt purposes. Grantor's Grant Policy can be seen at www.penntreatyssd.org/grant-policy-statement.

DESCRIPTION OF SPONSORSHIP

Grantee: **APPLICANT**

Co-Sponsor: **SPONSOR**

Date Authorized: DATE

Date Awarded: DATE

Amount of Grant: **\$000**

REQUIRED REPORTING: Final Report Due: DATE

Duration Of Sponsorship: The term of the Sponsorship is six-months from the date of receipt of the award. Grantee shall spend all funds for the specific purpose of the Sponsorship within six months of receipt (for projects), or after the event.

Final Reporting: A Final Report is required to account for all funds awarded. If the Sponsorship is for a project, the report is due 6 months after receipt of the award. If the Sponsorship is for an event, the report is due 6 months after the date of the event. Grantee shall submit all reports according to the format contained in the PTSSD Progress Report Form available at www.penntreatyssd.org. The report should include a narrative account of what was accomplished by the expenditure of Sponsorship funds (including a description of progress made towards achieving the goals of the Sponsorship). Grantor reserves the right not to award any further grants to the Grantee until all reporting requirements for all previous Sponsorship awards have been satisfied.

Unused Funds — Grantee will notify Grantor if it is unable to expend any portion of the Grant on the Project. Grantee will promptly return to Grantor any Grant funds not spent or committed for the Project within the period described in the approved Grant application and budget.

SPECIFIC PURPOSES OF THE SPONSORSHIP

Use of Granted Funds — Grantor authorizes Grantee to use the Sponsorship only for tax-exempt charitable or educational purposes approved by Grantor's Board of Directors and specifically to benefit the Penn Treaty Special Services District area as defined by Exhibit 1 in the Grantor's Bylaws. More specifically, Grantee may use this Sponsorship only for the purpose (the “Project”) stated in application as approved by the Board and in accordance with the budget submitted with the Grant application.

USE OF FUNDS: to support the costs of

SPECIAL CONDITIONS (See page 2)

SPECIAL CONDITIONS

- 1. **Penn Treaty SSD will be named as a supporter of the Project. The Penn Treaty SSD logo will be used in promotional media as a supporter of the Project.**
- 2. **Outreach to be made to the District civic associations for inclusion in their social media outlets. See page 5 of this Agreement.**

501(c)(3) GRANTEE'S REPRESENTATIONS AND AGREEMENT (if applicable): Grantee provided Grantor a copy of a letter from the Internal Revenue Service stating that Grantee is described in section 501(c)(3) of the Internal Revenue Code. Grantor is making this grant in reliance on Grantee's IRS letter. Grantee represents to Grantor that Grantee's IRS letter has not been revoked, modified, or suspended, and Grantee is not aware of any threatened or pending revocation, modification, or suspension. If the Internal Revenue Service revokes, modifies, or suspends Grantee's status under section 501(c)(3) or section 509(a) of the Internal Revenue Code, Grantee must notify Grantor within ten (10) calendar days of the change. In such case, Grantor may terminate the Sponsorship in its sole discretion and Grantee shall repay the Sponsorship to Grantor.

Continuing Support — By making this Sponsorship, Grantor assumes no obligation to provide future or continuing support for Grantee. Additionally, if Grantor's or Grantee's financial status changes during the term of the Sponsorship, Grantor reserves the right to cancel future award pay-outs on any multi-year commitments it has made.

SIGNATURES

Grantor, Grantee, and Co-Sponsor intended to be legally bound by this Grant Agreement which shall be effective when signed by all parties.

GRANTOR: **Penn Treaty SSD**

GRANTEE: **Applicant**

BY NAME:

BY NAME: _____

TITLE: Chair

TITLE: _____

DATE: DATE

DATE:

ADDRESS:

ADDRESS:

702 N. 3rd Street, PMB 38
Philadelphia, PA 19123

Philadelphia, PA 19125

SIGNED: _____

SIGNED: _____

CO-SPONSOR: **Sponsor**

BY NAME: _____

TITLE: _____

DATE: _____

ADDRESS:

SIGNED: _____

**PENN TREATY SPECIAL SERVICES DISTRICT
GRANT AND SPONSORSHIP AGREEMENT ADDENDUM**

The following terms apply to all grants and sponsorship awards made by Penn Treaty Special Services District ("Grantor") and are an integral part of the Grantor's Grant Agreements and Sponsorship Agreements. When used in this Addendum, "grant" refers both to grants and sponsorships.

Grantee's Additional Representations:

Grantee does not and will not knowingly provide financial support or other resources to any individual or entity to further unlawful acts including acts of violence or terrorism; and

Grantee is in compliance with all laws, statutes, and regulations restricting U.S. persons from dealing with any individuals, entities, groups, or countries subject to Office of Foreign Assets Control sanctions.

If Grantee's representations are not true, Grantor may revoke this Grant and Grantee shall repay all Grant funds to Grantor.

Additional Terms of Grant:

1. Grantee will use the Grant funds and any interest earned on the Grant funds solely to achieve the tax-exempt purposes of the Project in accordance with the Project budget as set forth in the Grant application as approved by Grantor's Board of Directors. Grantee will not use any part of the Grant to attempt to influence legislation or the outcome of any specific public election, or to support any voter registration drive.
2. Grantee will conduct the Project on its behalf and will not transfer the Grant to another recipient. Grantee acknowledges that Grantor has not earmarked this Grant to be used by any individual or organization other than Grantee. Grantee further acknowledges that Grantor has no responsibility for the conduct of the Project, which will be conducted under the supervision of Grantee.
3. Grantee will notify Grantor if it is unable to expend any portion of the Grant on the Project. Grantee will promptly return to Grantor any Grant funds not spent or committed for the Project within the period described in the approved Grant application and budget.
4. Grantee will seek the written consent of Grantor prior to changing the Project or the approved budget in any material respect. Grantor has the right to approve or deny changes in its sole discretion.
5. This Grant is a charitable contribution from Grantor to Grantee. Grantee has not provided, and will not provide, any goods or services to Grantor or any other person (other than the intended charitable or educational beneficiaries) in exchange for this Grant.
6. The Grant is made on behalf of Grantor and not by or on behalf of any other entity or person. The Grant is not being made in satisfaction of any pledge made by any person or entity other than Grantor.

**PENN TREATY SPECIAL SERVICES DISTRICT
GRANT AGREEMENT AND SPONSORSHIP AGREEMENT ADDENDUM**

(continued)

7. If the Grantee is a 501(c)(3) tax-exempt organization, the Grant funds need not be physically segregated, but Grantee will list the Grant funds separately on its books for ease of reference and verification. If the Grantee is not a 501(c)(3) tax-exempt organization, the Grant funds shall be kept in a separate account until spent by Grantee.
8. Grantee will keep records of receipts and expenditures under the Grant, as well as copies of reports submitted to Grantor, for at least five years after completion of the Project. Grantor has the right to monitor and conduct an evaluation of the use of the Grant funds (by site visit or otherwise), discuss the Grant with Grantee's personnel, and review financial records and other documentation of Grantee relating to the Project funded by this Grant. The Grantor may, at its own expense and on reasonable notice to the Grantee, audit or have audited the records of the Grantee insofar as they relate to the Project.
9. Grantor may include information on this Grant in its periodic public reports and may use photographs, logos, printed information, and any other materials Grantee supplies, without further notice, in press releases or publications. Grantee will acknowledge the support of Grantor in all publications relating to the Project as follows: "THIS PROJECT WAS SUPPORTED BY A GRANT FROM PENN TREATY SPECIAL SERVICES DISTRICT."
10. Grantor may terminate the Grant and withhold payment of future installments if: (a) Grantor has reason to believe that Grantee is violating the terms of the Grant Agreement or Sponsorship Agreement; (b) termination is appropriate to permit Grantee or Grantor to comply with any applicable law or regulation; (c) Grantee ceases to exist; or (d) Grantee discontinues the Project before any portion or all of the Grant is expended.

RECEIPT OF THIS AWARD DOES NOT GUARRENTEE APPROVAL OF FUTURE AWARDS

OUTREACH

Please send your event details to the following outlets as part of your publicity campaign:

Old Richmond Community Association (ORCA)

dmartino@olderichmond.org

South Kensington Community Partners (SKCP)

info@southkensingtoncommunity.org

Fishtown Action (FACT)

Maggie Obrien – President

fishtownaction@aol.com

Fishtown Neighbors Association (FNA)

president@fishtown.org

New Kensington CDC (NKCDC)

Lowell Brown – Communications Manager

lbrown@nkcdc.org

East Kensington Neighbors Association (EKNA)

[Madison Graboyes](#) – President

info@ekna.org

Northern Liberties Neighbors Association (NLNA)

Lara Kelly

office@nlna.org

Instagram - Rules vary by group, recommend tagging accounts.

@fishtownies

@fishtownhappenings

@northliberties

@northern_liberties

Twitter - Rules vary by group, recommend tagging accounts as applicable

@starnewsphilly

@thenlna

@fishtown

Facebook - Rules vary by group.

<https://www.facebook.com/groups/NorthernLibertiesNeighbors/>

<https://www.facebook.com/groups/fishtownisawesome/>

<https://www.facebook.com/groups/oldesouthkensington/>

<https://www.facebook.com/southkensingtoncommunity/>

<https://www.facebook.com/starnewsphilly>

<https://www.facebook.com/Penn-Treaty-SSD-325813670940953/> - Please tag Penn Treaty SSD for sharing